

# Important Information for Using the **SAT** Score Verification Service

The hand score verification process is performed only once per test, using all information available. If you have information that you think could affect the results of the verification process, report it to Customer Service (see below). Once hand score verification results are reported they are final, so give us any additional information you may have when you submit the form.

NOTE: If you took the digital SAT<sup>®</sup>, you securely recorded and submitted your multiple-choice responses through the assigned testing device instead of marking an answer sheet with a pencil. Hand score verification for verifying scanning processes is not available to digital test takers.

## IMPORTANT NOTES REGARDING REFUNDS:

Your score verification fee will be refunded only if your score changes because of an irregularity in our scanning and/or scoring processes.

Your score verification fee will not be refunded in the following circumstances:

- If your score doesn't change.
- If your score changes because of an obvious error you made in marking your answer sheet (see the right column for examples).
- If you wrote your essay in pen, or otherwise failed to follow directions for marking your answers and completing test information.

## WHEN TO CONSIDER REQUESTING SCORE VERIFICATION:

- If your score is very different from what you expected, you may have made an obvious mistake in marking your answers, in which case we will attempt to rescore your test. Examples of obvious errors: gridding your answers in the wrong section or marking the bubble for the SAT Subject Test in Biology-E when you meant Biology-M (or vice versa).
- If your essay is blank or completely illegible when you view it in your online score report, you may have written your essay in ink (which does not scan properly). We will rescore an essay that didn't scan properly.

## WHEN YOU MAY NOT WANT TO CONSIDER REQUESTING SCORE VERIFICATION:

- If you see your correct essay online and it is readable, you may not want to ask us to verify your essay score. Essay score verification does not include rereading the essay or an appeal of your essay score.
- If you didn't mark your multiple-choice answers according to our guidelines, we will not rescore your answer sheet, and your score will not change. Examples of not following the guidelines: using slashes, not completely or darkly filling in the answer bubbles, or not marking the bubbles for your student-produced responses in the Math Test. Some examples of marks that do not conform to our guidelines are below.

### Complete Mark:



### Incomplete Marks:



- Remember that your score could go down. If your score is fairly close to what you expected to receive, and if you don't think you made any errors in marking your answers, you may want to think twice about incurring the additional cost of score verification.

### CUSTOMER SERVICE

**Toll Free:** 866-756-7346  
**International:** +1-212-713-7789  
**Email:** [sat@info.collegeboard.org](mailto:sat@info.collegeboard.org)

# Request for SAT Score Verification

Use this form to request verification of your scores on the SAT<sup>®</sup> or SAT Subject Tests<sup>™</sup>. Fill in each section completely—forms that are incomplete, received more than five months after the test date, or submitted without payment or signature will be returned unprocessed. **Please review the preceding important information before using this service.**

## TEST- TAKER INFORMATION (Please print clearly)

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
M.I.

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City

\_\_\_\_\_  
State

\_\_\_\_\_  
Country

\_\_\_\_\_  
Zip/Postal Code

( )  
Phone Number

/ /  
Date of Birth (MM/DD/YYYY)

Sex: F  M

\_\_\_\_\_  
Email Address

/ /  
Test Date

\_\_\_\_\_  
Registration Number

\_\_\_\_\_  
High School

## IMPORTANT NOTIFICATIONS (Please read and sign)

- Multiple-choice and/or essay score verification may result in higher or lower scores than first reported. Results are FINAL and will automatically be rereported to all designated score recipients.
- You cannot appeal or reorder a hand score verification. Once you use this service, less rigorous forms of score verification, such as the Question-and-Answer Service or Student Answer Service, can no longer be provided for your test.
- If your marks did not follow the published guidelines for marking the answer sheet, your scores will not change, and your fee will not be refunded.
- The verification of essay scores does not include rereading the essay or an appeal of the essay score. The score verification fee will not be refunded for essays written in pen.

**By signing this form, you confirm that you agree with the terms and conditions on this form and the accompanying page, "Important Information for Using the SAT Score Verification Service." You also certify that you are the person whose personal information is being provided for this service.**

\_\_\_\_\_  
Student's Signature

## FEE WAIVER INFORMATION

If you used a fee waiver to register for the SAT or SAT Subject Tests, check the box below and pay the reduced fee(s).

- I registered with an SAT fee waiver. By signing this form, I am confirming my use of a fee waiver for the test date noted on this form.

## PAYMENT INFORMATION

**I am requesting verification of the following score(s) from the test date noted on this form:**

- Multiple-choice hand score verification....Fee: \$55 \$ \_\_\_\_\_  
(for fee-waiver user: \$ 27.50)
- Essay score verification (SAT only).....Fee: \$55 \$ \_\_\_\_\_  
(for fee-waiver user: \$ 27.50)

**Total amount enclosed \$ \_\_\_\_\_**

Once you submit this request with payment, you will be charged the total amount, and the request cannot be canceled.

Indicate below how you are paying for your order:

- Check or money order made payable to **College Entrance Examination Board**

- Visa  MasterCard  American Express

- Discover/Diners Club  JCB

For credit cards, fill out the information below:

\_\_\_\_\_  
Credit Card Number

/  
\_\_\_\_\_  
Expiration Date

\_\_\_\_\_  
Name of Cardholder

\_\_\_\_\_  
Signature of Cardholder (required for credit card payments)

Mail your completed form and payment to:

**SAT Program, P.O. Box 7503, London, KY 40742-7503.**